

Crestone Redevelopment Project (CRP)

Refine the Vision Committee (RVC)

Job Description, Role & Responsibilities

Committee Leadership: The *Refine the Vision Committee* (RVC) will be made up of representatives of the Crestone Planning Commission and other community representation including but not limited to, for example: business owners, residents, spiritual leaders, farmers/ranchers, town officials, etc.

The RVC will be made up of no more than fifteen (15) members (including Crestone Planning Commission members) from those who complete the form below and return it to Kim Smoyer, ScSEED (POB 102, Villa Grove, CO 81155) or email it to development@scseed.org.

The Crestone Planning Commission will select the members to serve on the RVC by February 1, 2012. The Committee will meet frequently during this planning process; this might mean as much as once a week for up to 6 to 8 weeks. Meetings will begin in February and continue through the middle of March 2012 (depending on the progress made at each meeting there is a chance the process will be lengthened or shortened).

RVC Role: The RVC has been tasked with refining the vision for the Crestone business district that has already been outlined in the Crestone Master Plan. The RVC will use the evaluations and outcomes from the Master Plan document to further define the overall scope and vision for the actual construction/reconstruction phases of the project.

The Planning Commission will provide the Crestone Town Trustees with recommendations to be reviewed and discussed at a publically scheduled Town Trustee meeting. Once the Town Trustees have reviewed the Planning Commission recommendations and have decided what the final plan will include, ScSEED will work to obtain funding to hire an engineer/architect to develop project plans and cost estimates. After the engineer/architect has completed his/her work and provided the cost estimates, ScSEED will work with the Town to secure funding for the construction project. Below is an outline of the CRP timeline.

Crestone Redevelopment Project Steps and Timeline

ScSEED reviews Crestone Master Plan and develops a strategy to present to Town	Kim Smoyer	12/11
Town figures out what funding they can bring to the table for matching grants through their Town Funds	Akia & Town Trustees	2012
ScSEED meets with Town officials & staff to determine goals for project	Kim Smoyer & Town Reps	12/5
ScSEED conducts community outreach process and works with Refine the Vision Committee to obtain final plan recommendations for Town Trustees	Kim Smoyer & Planning Commission & RVC	1/21 - 3/15/2012
ScSEED begins to write grants for the Town to support outcomes and goals of project	Kim Smoyer & Akia (review)	2/28/12
ScSEED writes Sales Tax Grant for Town (applicant) for matching funds for a planning grant	Kim Smoyer	2/28/12
ScSEED begins writing a planning grant for obtaining a engineer or architect to design plans and preliminary cost estimates	Kim Smoyer	2/28/12
Sales Tax matching award announcement - if funds are awarded then planning grant can move forward.	Kim Smoyer	5/25/12
ScSEED researches other funding sources to use for matching funds for a CDBG grant	Kim Smoyer	6/1/12

Planning Grant awarded - move forward with obtaining professionals to draft plan and cost estimates	Kim Smoyer & Akia (review)	7/1 - 9/1/2012
ScSEED starts writing DOLA CDBG (if available) grant for the Town - DUE December 1, 2012	Kim Smoyer	11/1/12
CDBG announcement (if funding remains available)	DOLA	4/15/13
CDBG awarded, contract signed, work begins	Kim Smoyer & Akia	6/1 - 10/1/2013
Project Completed	All	12/31/13

NOTE: Obviously this timeline is dependent on grant funding sources being awarded to both ScSEED and the Town.

The Master Plan document pages that apply to this project are included in your agenda packet. These sections of the Master Plan contain the starting point for the RVC's work. The complete document is available from the Town Manager.

If you are interested in participating in the Crestone Redevelopment Project please complete and submit the form below:

Check all the dots that apply:

- I would like to complete any surveys when they are ready to go. Please send them to me by (circle one): postal mail or email
- I would like to be considered to serve on the Refine the Vision Committee; I feel I represent the following community:

Business owner (in Crestone)	Elected Official
Business owner (elsewhere)	Government
Resident	County Resident
Rancher/Farmer	Other: (please specify): _____
Spiritual Community	
- I would like to be a member of the Crestone Redevelopment Project Partnership and support this project by writing a letter of support.

PLEASE print CLEARLY so we can read your handwriting! Thanks.

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

PHONE NUMBER(S): _____

It's best to contact me by (check one):

- Phone
- Email